



**Information notice pursuant to Article 13 of Regulation (EU) 2016/679
(General Data Protection Regulation).**

Dear Customer/Supplier,

When providing us with your personal data, please read this information notice, noting that "personal data" means what is indicated in Article 4 of Regulation (EU) 679/2016 (GDPR).

1. Data Controller

The data controller is AVR S.p.A., with registered office in Via Francesco Tensi, 116 - 00133 Rome, email: info@avrgroup.it

2. Data Protection Officer

The Data Protection Officer is Ms Elisa Moretti, email: elisa.moretti@avrgroup.it

3. Purposes, legal grounds for data processing and consequences of failure to provide data

Personal data are collected and processed for the exclusive contractual/commercial purposes needed for the correct and complete fulfilment of the services and products requested, to comply with the legal obligations to which the Data Controller is subject (e.g. accounting, tax, insurance, anti-money laundering obligations) and for purposes of legitimate interest to protect the legitimate rights and interests of the Data Controller or third parties (e.g. prevention of liability or damage, fraud or breach of contract, internal management and administrative requirements and the security of the Data Controller and the data processed).

The legal basis for the processing of personal data is the fulfilment of pre-contractual agreements or existing contractual obligations, your specific consent (if required), the fulfilment of legal obligations and the legitimate interest of the Data Controller or third parties.

The provision of data is compulsory for all that is required by legal and contractual obligations and therefore any refusal to provide them in whole or in part may make it impossible to provide the products/services requested.

4. Manner of processing

Personal data will be saved and stored in databases and management systems on the servers of the Data Controller and third-party companies based within the European Union, with whom the Data Controller has entered into a cloud service contract, and will be processed by the Data Controller's offices and only by authorised personnel, in paper form and using electronic and telematic tools, in a lawful, correct and transparent manner and in such a way as to ensure adequate security through appropriate technical and organisational measures. Only data that are adequate, relevant and necessary for the purposes indicated will be processed.

5. Dissemination and communication of data and possible recipients

Personal data will not be disclosed or transferred to countries outside the EU; however, the Data Controller reserves the right to use cloud services and, in this case, the service providers will be selected from among those who provide adequate guarantees, as required by Article 46 of the GDPR. Where necessary, they may be communicated in whole or in part to authorised offices and personnel of the Data Controller or of companies controlled by or participating in the Data Controller, to external companies and professionals such as doctors, lawyers, accountants and labour consultants for the performance of obligations related to the purposes indicated, to auditing, certification and audit companies, to entities, institutions and third parties in compliance with contractual and legal obligations, to commercial partners and contracting authorities for the purposes of participating in tenders and competitions, contracts and for the performance of employment relationships with third-party companies.

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Share capital € 22,566,100.00 fully paid out - VAT No. 00931311005 - Taxpayer Identification and Rome Companies Register No. 00787010586 - Economic and Administrative Register No. 299660

Company subject to the management and coordination of Galileo e Laura S.r.l.

Rome - Florence - Lucca - Pisa - Livorno - Milan - Bergamo - Pesaro and Urbino - Perugia - Pescara - Frosinone - Cagliari - Bari - Reggio Calabria - Krakow

6. Data retention period

The data will be retained by the Data Controller for the entire duration of the contractual/commercial relationship, or, even in part, for ten years from the last recording if necessary for the fulfilment of accounting obligations, or for the longer time necessary to fulfil other legal obligations or to ensure the protection of the legitimate interests of the Data Controller or third parties.

7. Rights of the Data Subject

We inform you that you may exercise your rights under Articles 15 to 22 of Regulation (EU) 2016/679 against the Data Controller and request at any time confirmation as to whether or not personal data concerning you are being processed and information relating to the processing, the purposes, the categories of personal data, the recipients to whom the personal data have been or will be disclosed, the storage period, as well as obtain a copy of the requested information in a structured, commonly used and machine-readable format. You have the right to request the Data Controller to rectify or supplement your personal data that you consider inaccurate or incomplete, including by providing a supplementary statement.

You may also request the erasure of your personal data or the restriction of their processing, or object to their processing, in whole or in part, on legitimate grounds, or withdraw your consent to their processing; the exercise of these rights may make it impossible to continue or complete the purpose indicated.

All such requests should be addressed to the Data Controller using the contact details provided above.

If the above requests are submitted by electronic means, the information will be provided to you, where possible, by electronic means, unless you indicate otherwise.

The information, communications and actions of the Data Controller in response to your requests are free of charge, but in the event of manifestly unfounded, excessive or repetitive requests, the Data Controller may charge a reasonable fee taking into account the administrative costs incurred, or refuse to comply with the requests.

If the Data Controller has reasonable doubts about the identity of the natural person making the aforementioned requests, the Data Controller may request further information necessary to confirm the identity of the Data Subject.

8. Complaints

If you believe that your rights under data protection legislation have been violated, you may lodge a complaint with the Data Protection Authority pursuant to Article 77 of Regulation (EU) 2016/679 and Articles 140-bis and following of Italian Legislative Decree No. 196 of 30 June 2003 (Privacy Code), in accordance with the procedures available at www.garanteprivacy.it or take appropriate action (Art. 79 of the Regulation).

Rome, 02 January 2025

AVR S.p.A.